

54th MASSACHUSETTS VOLUNTEER REGIMENT



ADJUTANT GENERAL'S SELECTED HONOR GUARD

APPLICATION PACKET

**54TH MASSACHUSETTS VOLUNTEER REGIMENT
ADJUTANT GENERAL'S SELECTED HONOR GUARD
50 MAPLE STREET
MILFORD, MA. 01757-3604**

MEMORANDUM FOR: Prospective Honor Guard Recruits

Dear Fellow Soldiers,

Thank you for your interest in The 54TH Massachusetts Volunteer Regiment; The Adjutant General's Selected Honor Guard. The enclosed packet includes all of the forms necessary to apply for membership. We are a volunteer unit, and are one of only three states that have Department of the Army recognition as a Special Ceremonial Unit.

The wearing of the Honor Guard Tab is not automatic. You must complete Honor Guard training to readiness level standard, participate actively in regularly scheduled training assemblies, attend a satisfactory amount of details, and be an active member for a minimum of 6 months before a recommendation can be made to the Commander for the wearing of the tab. Award of the tab is sole discretion of the Commander. Once you are presented with your tab, the wearing of it is authorized on all uniforms, but is again is contingent with your membership. Once you leave the organization, you forfeit all rights to wear the tab, and must remove it from your uniforms.

If you are selected for unit membership, you will be issued a set of Army Dress Blues. If issued, these items are property of the United States Government and are yours contingent on your membership. You will be required to purchase certain items on your own that we do not issue. These items are yours to keep upon leaving the organization.

In addition to your completed packet, you will need to have the following documents completed and turned in before your membership can be approved:

1. Copies of the last 3 NCOER's/OER's (if applicable)
2. Ability to obtain a recommendation from Unit Commander (written)
3. Copy of current PT card (at least 70 points in each event, with no alternate)
4. Commanders height and weight Statement

Honor Guard regularly scheduled training assemblies are held twice monthly generally on the first and third Wednesday of each month at JFHQ in Milford. Honor Guard assigned missions are given at random, any time with little to no prior notice, especially in the case of funerals. You must be able to participate in training consecutively, and in a satisfactory amount of details. Priority of details always goes to funerals "For Them We Serve". Funerals are the only details you will be paid for. All other details are unpaid unless otherwise specified.

Upon finishing your completed packet, please e-mail to Dana.mcquaid@us.army.mil, or send it by mail to:

54th Massachusetts Volunteer Regiment
Adjutant General's Selected Honor Guard
c/o 1LT Bennett
50 Maple Street,
Milford, MA 01757-3604

Thank You for your interest in the 54th Mass Volunteer Honor Guard. We look forward to having the opportunity to meet with you, and serve with you.

"For Them We Serve"

The 54th Mass Volunteer Honor Guard Command Staff

**54th MASSACHUSETTS REGIMENT HONOR GUARD
APPLICATION**

**PERSONNEL DATA SHEET
REQUIRED BY THE PRIVACY ACT
AUTHORIZED UNDER TITLE 5 OF THE U.S. CODE SECTION 501**

PURPOSE: To evaluate applicant for assignment to Honor Guard duty

USES: To aid the Commander in determining applicant eligibility under AR-614-200

DISCLOSURE: Providing information is voluntary. Failure to answer any part of the application may prevent or delay a decision as to the applicant's eligibility.

**Section I:
Personal Data**

Last Name: _____ First Name: _____ MI: _____

Rank/Pay Grade: _____/_____ DOR: _____ ETS: _____

SSN: _____-_____-_____ E-Mail Address: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work: _____

DOB: Yr____ Mo____ Day____

Civilian Occupation and Company Name: _____

What is the best time of day for you to be contacted? Day____ Night____ Weekends ____

Home Unit Name and Address: _____

Unit Readiness NCO and Contact #:

Height: _____ Weight: _____ Last PT Score: _____ Test Date: _____

Wear glasses or contacts? Yes _____ No _____

Are you in good physical health? Yes _____ No _____

SECTION II:

Questions (Explanation required for “YES” answers provided)

1. Are you on any movement profiles? Yes _____ No _____
2. Have you ever had any military disciplinary action taken against you (including but not limited to court martial, Art. 15, counseling statements, etc?)
Yes _____ No _____
3. Do you have any drug or alcohol related incidents on record?
Yes _____ No _____
4. Have you ever used or illegally distributed drugs? Yes _____ No _____
5. Do you now, or have you ever had knee or back problems?
Yes _____ No _____
6. If you wear glasses, can you perform ceremonies without them?
Yes _____ No _____

In the following space, please provide explanation to all “YES” answers (except #6):

Section III: Miscellaneous Questionnaire – answers provided to these questions are strictly for informational purposes, and do not influence in any way on your admittance into the organization.

1. How did you hear about the Honor Guard?

2. What is your highest civilian education level achieved?

____ H.S. Diploma ____ Associates Degree ____ Bachelors Degree

____ Masters Degree

3. What is your highest military education level achieved?

____ WLC ____ BNCOC ____ ANCOC ____ SGM Course

4. Do you currently have you own set of Army Dress Blues?

Yes _____ No _____

5. Do you have any other MOS qualifications besides your PMOS?

Yes _____ No _____

If yes, what other MOS's do you hold?

6. Why do you want to join the 54th Regiment Selected Honor Guard?

**DEPARTMENT OF THE UNITED STATES ARMY
MASSACHUSETTS NATIONAL GUARD
JOINT FORCE HEADQUARTERS
50 MAPLE STREET
MILFORD, MA 01757-3604**

APPLICANT'S INFORMATION DISCLAIMER

I do hereby certify that the information that I have provide in the preceding document is true to the best of my ability. I fully understand and acknowledge that if discovered that any of the information that I have provided is found to be falsified, it will be grounds for immediate termination from Honor Guard duty, and cause for possible disciplinary action. In certification of the preceding statement I do attest and set forth my signature to such.

Applicant Signature: _____ Date: _____

VOLUNTARY STATEMENT FOR ASSIGNMENT

I hereby volunteer for assignment into the 54th Massachusetts Volunteer Regiment (Selected Honor Guard) in accordance with provisions of AR 614-200, Chapter 8, Paragraph 8-46, and Table 8-4. I understand that the mission of the organization requires the highest standards of discipline, mental and physical readiness, and professionalism. I understand that my assignment to the Honor Guard is contingent upon meeting all prerequisites including successful completion of Army Basic training prior to admittance. If through my own fault, I fail to meet and maintain the required physical, professional or suitability standards of commitment, I can be terminated from the unit. I further understand that upon approval for Honor Guard membership, I will be placed in a probationary status of up to 180 calendar days during which time my membership may be terminated with the approval of the Commander if I in anyway do not adhere to the standards set forth by the organization. I understand that this assignment requires a lot of my own personal time, resources and commitment for which I will receive no remuneration unless stated otherwise. I further understand, that this assignment is additional duty and does not negate my commitment to attend regularly scheduled National Guard unit training. Further, I am aware if at anytime I become an unsatisfactory participant in the Massachusetts Army National Guard, I will immediately be terminated from Honor Guard status. I am volunteering of my own free will and good faith, and will uphold the standards of the unit to the best of my ability. I duly understand that if I am selected for duty and I in anyway become unable to perform my duties, attend drills, or participate in assigned missions, my membership with the Selected Honor Guard will be terminated, and I will forfeit all rights, responsibilities, and privileges of organization membership. In certification of the preceding statement I do attest and set forth my signature to such.

Applicant Signature: _____ Date: _____